HISTORY

Prior to <u>702 KAR 3:270</u>, "At Risk" data was collected by the Division of Nutrition Services and was based on an 8 month average student enrollment. In June 2009, Districts were informed of the new law regarding collecting At Risk data and were advised by KDE to review their At Risk numbers and continue to monitor them monthly.

SEEK FUNDING FOR AT RISK DEFINTION

<u>702 KAR 3:270</u> Section 1(1) "At-risk student amount" means fifteen (15) percent of the per pupil guaranteed base funding amount calculated pursuant to KRS 157.360 times the sum of the average daily membership (ADM) of students approved for free meals the prior fiscal year and the number of state agency children served pursuant to KRS 158.135. Section 2 (h) The prior year average daily membership (ADM) of students approved for free lunch reported through the student information system.

PROCESS

Designated district personnel review Free and Reduced Lunch Applications and enter the information into the student information system (Infinite Campus) or Point of Sale (POS) application. A student enrollment status change should be updated as soon as possible so the data stays current. District appointed personnel can generate a Student Enrollment Status Report (See example of Student Enrollment Status Report below) periodically to reflect this information. It is recommended that district appointed personnel runs their At Risk ADM and FRAM Eligibility reports to compare periodically to maintain quality At Risk Data. (See At Risk ADM reports below).

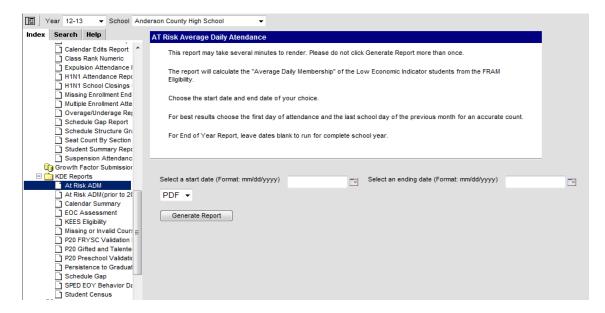
FACTS

- The At Risk data collected and used for SEEK funding only includes students that are coded in the Student Information System as meeting the FREE lunch eligibility guideline.
- A student's free lunch status is **the** economic indicator for SEEK At Risk data.
- The ADM is calculated by dividing the number of days of eligibility by the number of days in the school calendar.
- Preschool students are not included in the calculation.
- At Risk data for SEEK is used for the state SEEK funding calculation ONLY. It is not used for federal reporting or School Report Card.

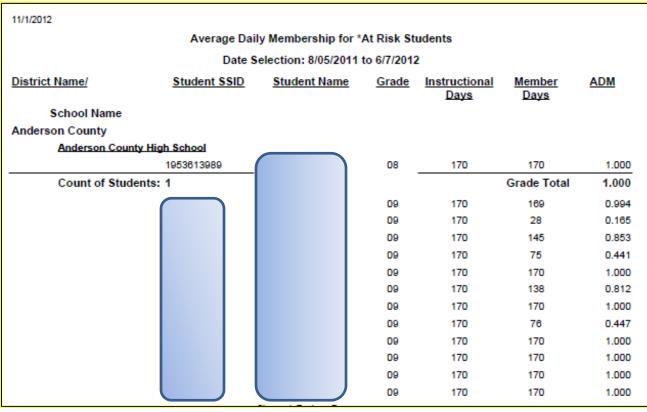
SCREENSHOTS

Screen shots are included as examples.

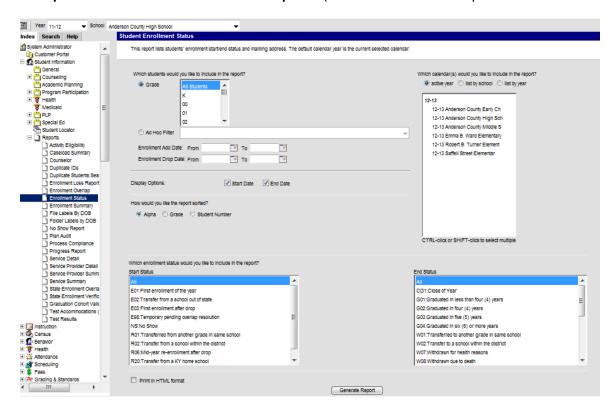
Example of At Risk ADM report setup (KY State Reporting>KDE Reports>At Risk ADM):



Example of At Risk ADM report:



Example of Student Enrollment Status Setup in IC (Student Information<Reports<Enrollment Status):



Example of Student Enrollment Status Report:

<u>]</u> 12-13	Student Enrollment Status Report		
Anderson County High School One Bearcat Drive, Lawrenceburg KY 40342 Generated on 11.01/201209.46:10 AM Page 1 of 7	Calendars(6): 12-13 Anderson County Early Ch., 12-13 Anderson County High Sch All Grades – Sort By Name Total Students: 117		

Student/Address	Gender	Student Number	Calendar	Grade	Aidd Date	Drop Date	
	M	2120216817	12-13 Anderson County Early Ch	99	08/21/2012	09/08/2012	
ort, KY 40601		Start Status(E01): First enrollment of the year					
			End Status(W17): Withdrawn, age 5 immaturity or parent choice				
	М	2120097499	12-13 Anderson County Early Ch	00	08/15/2012	08/31/2012	
Cir Lawrenceburg, KY 40342			Start Status(E01): First enrollment of the year				
			End Status(W22): Moved, re-enrolled outside district or state				
	F	2120069515	12-13 Andlerson County Middle S	07	08/15/2012	10/05/2012	
Dr Lawrenceburg, KY 40342			Start Status(E01): First enrollment of the year				
			End Status(W22): Move d, re-enrolled outside district or state				
	F	2120069506	12-13 Andlerson County Middle S	07	08/15/2012	10/05/2012	
r Lawrenceburg, KY 40342			Start Status(E01): First enrollment of the year				
			End Status(W22): Move d, re-enrolled outside district or state				
	M	1943871325	12-13 Anderson County High Sch	10	08/15/2012	10/08/2012	
awrenceburg,	KY 403 42		Start Status(ED1): First enrollment of the y	ear			
			End Status(W20): Transfer to home school				
	M	1943876803	12-13 Anderson County High Sch	09	08/15/2012	08/31/2012	
nceburg, Ky 403	342		Start Status(ED1): First enrollment of the year				
			End Status(W22): Moved, re-enrolled outside district or state				
	M	1943877207	12-13 Anderson County High Sch	09	08/15/2012	09/26/2012	
awrenceburg	, Ky 40342		Start Status(ED1): First enrollment of the year				
End Status(W22): Moved, re-enrolled outside district or state							

Example of Enrollment Screen (Student Information>General>Enrollment):



CONTACT INFORMATION FOR CEO:

At Risk for SEEK

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FRAM

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